



**Strategic Policy & Planning Committee Meeting**  
**February 8, 2023**  
**3:30pm – 4:30pm**

**Conference Call:** Kevin Vaughn, Amber Tynan, Erin Gillespie, Beth Cicchetti, Antonio Jefferson, Scott Watson, Shelly Bell

**Staff:** Jim McShane, Tandria Edwards

**Recording:** Patricia McCray

**I. Call to Order**

**II. ACTION ITEM I – Meeting Minutes Approval for August 10, 2022**

Scott brought to the board's attention a correction to be made on August 10, 2022, meeting minutes, precisely action item III, the last sentence in the first paragraph. He stated that the structure of the sentence needs to be adjusted so that it can be read and understood. Tandria confirmed that the statement reads that they must have at least applied and have been denied.

**Motion:** Chair Gillespie entertained a motion to approve the August 10, 2022, minutes. Scott approved the motion, and Kevin seconded—all in favor.

**III. Action ITEM II – Training Provider Applications Review**

Tandria stated that two training provider applications were received for review, one for the Nurse Resource Training Center, LLC and one for Knowledge Quest Education Solutions Inc., dba Learning Alliance Corp.

**a. Nurse Resource Training Center LLC**

Tandria stated that two training provider applications were received for review: the Nurse Resource Training Center LLC, which submitted one training program application for a nursing assistant program. This center has been operating for over a year and is licensed with the Commission for independent education. The Florida Board of Nursing also approved the program. The nursing assistant course is designed to provide the students with an understanding of the profession. If they pass successfully, they will be eligible to be submitted to the CNA registry and obtain employment as a CNA. The recommendation is to approve and be added to the list with the following conditions for youth and special populations, similar to the programs for the CNA or providers with CNA programs. And the special populations are the senior population 55 and older, returning citizens, homeless individuals, English language learners and basic skills deficient individuals.

**b. Knowledge Quest Education Solutions Inc., dba Learning Alliance Corp.**

Tandria informed the committee that Knowledge Quest Education Solutions Inc., doing business as Learning Alliance Corporation, submitted five (5) applications for review: Broadband Digital

Installer, Broadband Fiber Installer, Broadband Wireless Digital Installer, Business Information Systems, and Supply Chain Optimization. For the first program, it is recommended that it be approved because the occupation is in demand in the area. The second program is recommended to be denied because the occupation is not in demand in the area. The recommendation for the third program is that it be approved because the occupation is in demand in the area. The recommendation is to deny the fourth program because it is not in demand in the area. The recommendation is to approve the fifth program because the occupation is in demand in the area. Tandria asked if anyone had questions regarding the details of any of those programs.

**Motion:** Chair Gillespie entertained a motion to approve Action Item II for the Nurse Resource Training Center LLC and the Knowledge Quest Education Solutions Inc., dba Learning Alliance Corp. Training provider and program applications as presented. Kevin approved the motion and Amber seconded – all in favor.

#### **IV. INFORMATIONAL ITEM I – Proposed Youth Council Members**

Tandria stated that during the last program year, it was agreed that the possibility of a Youth Council would be explored. The process has already begun to assemble a list of potential organizations to present to the committee for further discussion.

Chair Gillespie stated that she would like an update on whether or not they should proceed with this initiative.

Scott responded by saying he was not sure, but he is confident that they had issues with getting and keeping youth engaged in the past.

Jim responded that it was always difficult to get participation from the parents and the youth, so at this time, it would be best to revisit this at a later date.

#### **V. INFORMATIONAL ITEM II – EDO Quarterly Reports (All Counties)**

Kevin reported for Wakulla County EDC, and he stated that they are continuing to grow. Julie Dennis and Beth are doing an excellent job with bringing in new companies for Wakulla County. Despite interest rate increases, new houses and properties are being purchased.

Jim informed the board that he would report on GCDC for Beth. He stated that Gadsden County pulled its funding from GCDC. The cities are now providing funding to GCDC. Gadsden County is looking to hire someone internally to do the work Beth was responsible for. CSCR is still contributing eleven thousand five hundred (\$11,500.00) to Gadsden County as long as DEO continues to approve this.

#### **VI. Adjourn**

**Motion:** Chair Gillespie entertained a motion to adjourn the meeting. Kevin approved, and Amber seconded—all in favor.