

Minutes



Career Center Partners Council

Friday, **10/18/2019** 12:00pm EDT

The Dwellings, 5100 Blountstown Highway

In Attendance: Melissa Watson, Ann Robinson, Charlie Hittinger, Steve Adams, Wayne Jennings, Shelly Bell, Fundra Hart, Felina Martin, Dee Robinson, Lisamarie, Van Meter, Ryan Maher, Micha Allen, Dan McGrew, Regina Browning, Liz Murphy, Miaisha Mitchell

Agenda Items

1. Welcome and Introductions

2. Update on Council Initiatives for PY 2019-20

- a. CareerSource Capital Region
 - i. Concierge Customer Service Training
 1. Completed in March-April of last program year
 - a. Showed video at
https://uploads.dynamicinstitute.com/Demo/concierge/pinelas/story_html5.html?lms=1
- b. Partner Portal Participants
 - i. 10 Partners have completed powerpoints that are uploaded into the OneDrive
 - ii. A quiz has been created for you to use when training your staff. Quiz helps assess engagement and competency in using the portal
- c. Partner Quick Connection Form Launch
 - i. Form reviewed: <https://form.jotform.com/91814832431152>
 - ii. The form is live with only partners who have submitted a presentation listed in the form
 - iii. When the form is submitted, three people get emailed:
 1. Client
 2. You
 3. The organized to whom the client is being referred to
 - iv. Expected business practice will be contact with client within 2 business days
 - v. Wayne Jennings beta tested it and confirmed that it operates as intended

- vi. This procedure removes ownership from client and gives it to the partners
- vii. A disclaimer has been added to state that the completion of the Quick Connect does not guarantee services
- viii. If you want to submit a client to TWO or more agencies, you have to submit forms for EACH AGENCY that you recommend
- ix. Is there a place to include services already provided?
 - 1. There is an open text box to provide whatever relevant information that the partner would need
- x. Sharing Partner Information and Form
 - 1. Please do not share the powerpoints with outside users, as the presentations are intended to assist other partners in understanding each other's services. It is not intended to represent each organization in the public, as each organization has branding they ascribe to
 - 2. The quick connect form will not work for organizations that are not listed in the form
- xi. Tampa has implemented this process and it's going well - 60 referrals occurred in August and additional 24 in September

3. Member News

- a. Shelly Bell, Director of CTE, Lively Technical College
 - i. Most programs started at the beginning of August
 - ii. Next enrollment begins in January
 - 1. Still need more CNAs
 - 2. Currently working with local businesses to help them understand what apprenticeship is and is not and are actively recruiting businesses for apprenticeship
- b. Felina Martin, Executive Director, INIE
 - i. Serve the nonprofit sector
 - ii. Nonprofit workers average 1 in 10 in the community
 - iii. Currently working on an initiative to grow the nonprofits in their mindset of being employers
 - iv. Two events
 - 1. Co-branding of education events
 - 2. A flyer detailing current events was passed around to see if other partners are interested in current projects
- c. Ann Robinson, Family Support Services Manager, CACAA
 - i. Participants are being enrolled in Getting Ahead program
 - ii. Need: mentors for the program
- d. Mellisa Watson, CACAA
 - i. Just received a grant from the United Way of Big Bend to provide Getting Ahead program to ALICE population
 - ii. Needs: always recruiting participants
- e. Fundra Hart - ECHO

- i. Currently working on grant with DCF
 - 1. We do backup checks for abuse cases that come through the hotline
 - ii. We give out Thanksgiving baskets so everyone has food for the holidays
 - iii. We always run out of food - let us know if anyone can sponsor a family for food

 - f. Wayne Jennings, Division Director, Division of Blind Services
 - i. Location Change: We are moving to the Douglas Building (the copper top battery building) in the last week of October
 - ii. October is disability awareness month
 - 1. We had a disability awareness walk from the library
 - a. We want to grow that event for next year and make it a half day - tables, activities
 - i. We will reach out to everyone next year when that date approaches
 - 2. We had a DBS managers meeting
 - a. We informed them about this partner initiative and were met with enthusiasm, as they want to see how this initiative progress in order to see opportunities for implementation elsewhere.
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- g. Liz Murphy, CEO, Early Learning Coalition
 - i. We had a race for tomorrow, but due to the tropical storm approaching, the event was postponed
 - ii. We provide tuition assistance for families who need childcare costs
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- h. Ryan Maher, Community Center Director, The Dwellings
 - i. Introduced Misha Allen, Social Work Community Advocate
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- i. Regina Browning, Principal, ACE
 - i. Serve students 16 and up in assisting to obtain a diploma
 - ii. We offer co-enrollment credits
 - iii. Current Event: Transition Program, located at city hall
 - 1. If you know of companies who are interested in hiring or providing internship to students, please let us know
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- j. Dan McGrew, CareerSource Capital Region
 - i. We have increased recruitment events
 - 1. Recruitment events create an opportunity for employers to meet career seekers
 - 2. We have two types of recruitment events: Information Sessions and Onsite Recruiting events
 - a. Information Session: Next Event: Heritage Healthcare
 - i. For 1 hour, they talk about all positions available and what they look for; also share information about company.

- ii. Often times, attendees are offered opportunities to interview. Please advise career seeker to bring resumes and come dressed to impress.
 - iii. See flyer.
 - b. Hiring Fair: Paychecks for Patriots
 - i. Exclusive to vets, spouses, and dependents
 - ii. We only invite employers who want to hire veterans
 - iii. See flyer.
 - c. Onsite Recruitment Events
 - i. These are events where we set up interviews for employers
 - ii. At our last event, 31 job offers were extended that day
 - iii. To inform partners, we will send out emails about upcoming events
 - iv. Make sure clients are in Employ Florida because that is where we find candidates.
- ii. We have Federal Workforce dollars that help pay for tuition
 - 1. Funds are limited
 - a. All funds are fully obligated as of September
 - 2. We do operate veteran's priority of service so veteran's will be at top of list when funds become available
 - 3. Don't stop sending people our way - we have other resources and grants which may assist.

4. Closing Remarks

- a. Story: a person lost her state job, came to CareerSource Capital Region, got assisted, changed to the private sector, and is now making double
- b. If anyone has a disability, send them to DBS or Vocational Rehabilitation if you can't fund them
 - i. Ann Robinson
 - 1. CACAA Also has funds that can be used for training.
- c. Dan McGrew, Career Source Capital Region
 - i. If anyone wants to host this meeting, please reach out to Dan McGrew
 - ii. Send all people looking for jobs to CareerSource Capital Region

5. Tour of the Dwellings

- a. Micha Allen, Social Work Community Advocate and Case Manager, The Dwellings
 - i. Low barrier housing - we don't require deposits, application fees, first and last month's rent

- ii. Houses are categorized into three sizes and priced per month accordingly: Small House (\$600), Medium House (\$750), and Large House (\$900)
- iii. These monthly fees include everything
 - 1. Utilities, Alexa, Smart TV
 - 2. 3 meals a day, Monday - Friday
- iv. We don't do credit checks, but we do require background checks
 - 1. This does not disqualify someone
- v. We have income requirements by house size
 - 1. Small House (\$1500), Medium House (\$1845), Large House (\$2250)
- b. Questions for The Dwellings?
 - i. We serve people of all ages and currently have people from 18 - 86
 - ii. We currently have 107 residents
 - iii. We are the largest tiny home community in the US
 - iv. All houses are rent only
 - v. Our largest house fits no more than 4 people
 - vi. If someone is low on resources, Misha outsources for needs
 - vii. The only thing we require is steady income and ability to afford the cost
 - viii. We provide all linens, silverware, etc.
 - ix. Any restrictions on length of stay? How long until move on?
 - 1. On average, people stay a year and a half
 - 2. Some go to home ownership or larger rentals
 - 3. We have no required move out date, but we do ask when they move in "When do you plan to move out?"
 - x. How do you define successful completion?
 - 1. The ability to move into a larger home
 - xi. Are any houses ADA Compliant?
 - 1. 2 houses are ADA compliant
 - 2. Most houses are partially compliant - easy access, handlebars, etc.

6. Next Meeting Dates:

- a. Second Friday of the last month of every quarter
 - i. Friday, 12/13/2019 12:00 - 1:30pm
 - ii. Friday, 3/13/2020 12:00 - 1:30pm
 - iii. Friday, 6/12/2020 12:00 - 1:30pm

Meeting adjourned at 1:40pm.