



**Nominating Committee Meeting Minutes**  
**May 11th, 2020**  
**2:00 pm.**

**Conference Call:** Scott Watson, Beth Cicchetti, Regina Browing, and Rebecca Kelly- Manders

**Absent:**

**Staff/Guests Present:** Jim McShane and Dee Robinson

**Recording:** Patricia McCray

**I. Welcome and Call to Order:**

Beth welcomed everyone and called the meeting to order at 2:01pm. She thanked everyone for taking time out to participate in the board conference call. She explained that the public is allowed to participate with comments held to three (3) minute limit and 12 minutes overall.

**II. Action Item I: Meeting Minutes Approval – July 23rd, 2019**

Beth asked if anyone had any questions or comments about the July 23rd, 2019, Nominating Committee meeting minutes. There were none.

**Motion:** Beth entertained a motion to approve the July 23rd, 2019 minutes. Rebecca made the motion, and Regina seconded. All in favor.

**Action Item I approved unanimously.**

**III. Leon Co. & Gadsden Co. Businesses Seat Vacancy Discussion**

Jim stated that Steve Capenos resigned effective May 8th, 2020. He also shared that Steve recommended Lisa Blaser, his co-work at Tallahassee Memorial HealthCare, to be considered his replace on the CSCR Board. Lisa Blaser has submitted her application and resume for the Committee's review. Jim also stated that he and Chair Scott Watson had a conversation with Matt Thompson, owner of Madison Social and Social Catering, regarding becoming a CSCR Board member. Matt agreed and said that he would send his application and resume within the next couple of days.

Lisa Blaser and Matt Thompson's applications and resumes have been provided to Sue Dick, the Greater Tallahassee Chamber of Commerce, for her review and to forward the nomination letter to Leon Co. Commission Chair, Bryan Desloge for his review and to provide CSCR with an acceptance letter.

Also, Jim shared with the Board, another member from Gadsden Co., Christy St. Jean, PE from BASF that has already submitted her application and resume.

Beth stated that Christy St. Jean, PE from BASF, is excited about the opportunity to become a member of the CSCR Board. Her application was provided to David Gardner, Gadsden Co. Chamber of Commerce. Also, Beth stated that her application and resume would also go before the Gadsden Co. Commissioners for their review and approval. Dr. Henry Grant is the interim Gadsden Co. Administrator, and he will work with us to get Christy St. Jean's nomination on the Gadsden Co. commission agenda.

Beth shared with the Committee that she explained to Christy St. Jean about the requirement to complete the Financial Disclosure form annually.

**IV. Action Item II – Leon Co. & Gadsden Business Seat Vacancy Discussion**

- *Lisa Blaser – Leon Co.*

Beth reviewed Lisa Blaser's and Christy St. Jean's applications and resumes with the Committee. Both nominees are excellent candidates and will provide a wealth of knowledge from both the healthcare and manufacturing industry by joining the CSCR Board.

Scott stated that he agreed and was thankful to have them become a part of the great work that the CSCR team provides daily.

**Motion:** Beth entertained a motion to approve the nominations of Lisa Blaser, Matt Thompson, and Christy St. Jean pending the receipt and approval of the applications and resumes of Lisa Blaser, Matt Thompson, and Christy St. Jean. Scott made the motion, and Regina seconded. All in favor.

**Action Item II approved unanimously.**

**V. Next Steps**

Beth stated that we have Lisa Blaser from Tallahassee Memorial HealthCare, Matt Thompson, Owner of Madison Social and Social Catering, and Christy St. Jean as nominees for potential Board members. All are contingent on the approval by the Leon Co. Commission and the Gadsden Co. Commission. The report to the Executive Committee on May 28th and the June 4<sup>th</sup> Board will be to approve the nominees as Board members.

Beth stated unless there is any other business we need to address, we have concluded our Nominating Committee meeting for today.

**Motion:** Beth entertained a motion to adjourn the Nominating Committee meeting. Scott made the motion, and Rebecca seconded. All in favor.

**Action Items 3 and 4 approved unanimously.**

**IV. Adjourn:**

Beth adjourned the meeting at 2:13 pm.

**Next Meeting:**

**TBD**