



## Region 5 CareerSource Capital Region Consortium Meeting

### Minutes

**Members:** Honorable Commissioner Nick Maddox, CLEO\*  
Honorable Commissioner Quincee Messersmith, LEO\*  
Honorable Commissioner Kimblin NeSmith, LEO\*

**Staff:** Jim McShane, CEO, Matt Salera, CFO, Tandria Edwards, Senior Director, Trish Yahn, Senior Director, Charlotte Brown, HR & Communications Manager

- I. Call to Order - Quincee Messersmith @ 1:40 PM**
- II. Action Item I - Approval of the August 22, 2022, Minutes.** Motion made by Kimblin NeSmith. Seconded by Quincee Messersmith.
- III. Florida Transformational Process - Adrienne Johnston CEO, CareerSource FL.** Adrienne reviewed the workforce system transformation plan. The legislature passed the REACH Act during 2021. The governor can designate local workforce areas. The vendor engaged over 70 stakeholders and advised reducing the workforce boards from 24 to 21. Will result in new interlocal agreements for each workforce board. For our region our board will add Jefferson County.
- IV. REACH Act Changes – Adding Jefferson County.** Jim stated that the REACH Act will add Jefferson County to our region which the board of directors has approved.
- V. Action Item II - Audit Report – Fiscal Year 2021-2022.** Matt reviewed the summary page of the audit report and reported that there were not any findings or disallowed costs. Motion made by Kimblin NeSmith to approve the audit report. Seconded by Nick Maddox. All in favor.
- VI. Action Item III - Budget 2023-24.** Matt reviewed the budget. He stated that total program funds available has decreased \$318,000 from FY 2022-23 and that the total surplus is \$626,000. Motion made by Kimblin NeSmith to approve the 2023-23 budget. Seconded by Nick Maddox. All in favor.
- VII. Briefing of the Consortium Performance.** Jim updated everyone regarding C2 Global & Professional performance. He said he meet with the president and set goals related to performance for FY 2023-24.
- VIII. Board Membership Openings.** Jim stated that there is a board of director position vacancy for a Local Business Representative in Gadsden County. Jim said that WIOA law states that Commissioners should help find board members to fill vacant seats.
- IX.** Motion made by Nick Maddox to adjourn. Seconded by Quincee Messersmith.