

Minutes



Governance Committee Meeting

10/7/2021

2:00 p.m.

ATTENDEES: Holly Henderson, Fred Seamon, Martina McDowell, Regina Browning, and Danielle Price-Andrews

Members Absent: Scott Watson

Staff Present: Jim McShane, Dee Robinson and Trish Yahn

Recording: Patricia McCray

I. **Call To Order**

Chair Henderson welcomed everyone and called the meeting to order at 2:04 PM. She explained that anyone attending from the public could participate; however, public comment is held to a three (3)-minute limit.

II. **Action Item I - Meeting Minutes Approval – August 12, 2021**

Chair Henderson drew the Committee's attention to the August 12, 2021, Governance Committee meeting minutes. She asked if anyone had any questions or comments about the minutes, and there were none.

MOTION: Chair Henderson entertained a motion to approve the minutes; Martina McDowell made the motion, and Fred Seamon seconded. **Action Item Approved.**

III. **Action Item II - CSCR Board Retreat Facilitator RFQ Proposals**

Jim provided the ratings for the three consulting firms to facilitate the Board Retreat. Fairman consulting was the one that got the most points. Jim stated that he would the recommendation by the Governance committee to the Board that CSCR use Fairman Consulting as the facilitator for the Board Retreat. Jim asked if anyone had questions. No one had questions. Jim asked for a motion to approve staff using Fairman Consulting as the Facilitator for the Board Retreat.

Jim also, stated that he's recommending having the Board Retreat in mid-January 2022. Members committed during the discussion that they agreed with him to hold the Board Retreat at that time.

MOTION: Chair Henderson entertained a motion to approve Fairman Consulting as the Facilitator for the Board Retreat. Martina McDowell made the motion, and Fred Seamon seconded and all in favor. **Action Item Approved.**

IV. **Information item - Board Vacancy - Leon County Business CES, VP, or HR**

Jim stated that CSCR needs another Board member for Leon County Business either a CEO, COO, VP, or HR. He asked the members to send him recommendations for individuals in this job position category to contact to serve as a member of the Board.

V. **Adjourn**

Chair Henderson thanked everyone for attending today and asked if anyone had any further questions before adjourning the meeting. There were none.

Next Meeting

TBD