

Minutes



Governance Committee Meeting

7/16/2020

2:00 p.m.

ATTENDEES: Holly Henderson, Scott Watson, Beth Henderson, Martina McDowell, Regina Browning, Fred Seamon, and Danielle Price-Andrews

Members Absent: Rebecca Kelly-Manders

Staff Present: Jim McShane and Dee Robinson

RECORDING: Patricia McCray

I. **Call To Order**

Chair Henderson welcomed everyone and called the meeting to order at 2:06 PM. She explained that if anyone is attending from the public, they are allowed to participate; however, public comment is held to a three (3)-minute limit.

II. **Action Item I: Meeting Minutes Approval**

Chair Henderson drew the Committee's attention to the July 18th, 2019 Governance Committee meeting minutes. She asked if anyone had any questions or comments about the minutes. There were none.

MOTION: Chair Henderson entertained a motion to approve the minutes; Fred Seamon made the motion, Regina Browning seconded. **Action Item Approved.**

III. **Review of DEO Subgrantee Agreement**

Jim stated in the agenda packet is a copy of the DEO Subgrantee Agreement for their review, and if they have questions to please call him. One item he wanted to bring to their attention is that DEO requires CSCR to do a Level 2 background check and to do so would be illegal. State Police will not allow CSCR to do a Level 2 background check.

b. CSCR Bylaws

Jim reviewed the CSCR Bylaws with detail and stated that the revised Bylaws would be provided to them after a thorough review.

Chair Henderson stated that the review of the CSCR Bylaws requires a vote and to send to the Executive Committee.

MOTION: Chair Henderson entertained a motion to approve the changes made to the CSCR Bylaws; Scott Watson made the motion, Regina Browning seconded. **Action Item Approved.**

c. Employee Positions and Salary Information on Website

Jim shared with the Committee that in the DEO Subgrantee Agreement, it requires CSCR to list the salary information on the CSCR website. Jim stated that he is fine with his salary being posted on the CSCR website. Jim stated that staff would not be comfortable with posting their salaries. He will only post the positions and the salary ranges of staff.

Minutes



Governance Committee Meeting

7/16/2020

2:00 p.m.

d. Interlocal Agreement

Jim informed the Committee that CSCR has an Interlocal Agreement with all three counties – Gadsden, Leon, and Wakulla. The Interlocal Agreement expired on June 30th but can be extended for another year. Jim plans to update the Interlocal Agreement and has asked Leon Co. to review the agreement. Once CSCR brings on an attorney to serve for the CSCR Board of Directors, he will have the attorney also to review the agreement. Once he has a final agreement, he will share it with the Board of Directors.

IV. Board Attorney Update

Jim provided an overview of the three attorneys – Sha’Ron James, Ginger Barry Boyd, and Jon Moyle. Kevin Vaughn is the Chair of the Attorney Ad Hoc Committee and has submitted questions to each of the attorneys. All three attorneys responded to the questions. The Attorney Ad Hoc Committee will make a recommendation to the Executive Committee at the August 27th meeting.

Chair Henderson and Fred Seamon asked if Jim has used any of the three attorneys before, and Jim stated yes. CSCR uses Ginger Barry Boyd as the attorney for Human Resources matters and has done a good job.

Chair Henderson stated that she did not know Sha’Ron James well, but have heard positive information about her. Chair Henderson liked the responses provided by Sha’Ron James.

Board Chair, Scott Watson stated that all three have impressive resumes and the CSCR Board would do well with either attorney.

V. New Board Member Orientation

Jim shared with the Committee the new Board member orientation on August 20th, 2020. All Board members are asked to attend if they can, but not required to do so. Jim reviewed the resumes that were attached in the agenda packet with the Committee. Within the last few days, Mauricio Endara, the Police department union, resigned. Jim asked the Committee to provide suggestions on someone in the labor leadership and is actively engaged in the community.

Chair Henderson thanked everyone for attending today and asked if anyone had any further questions before adjourning the meeting. There were none.

MOTION: Chair Henderson entertained a motion to adjourn the meeting; Scott Watson made the motion, Regina Browning seconded. **Meeting Adjourned at 2:47 PM.**

**Next Meeting
October 1st, 2020**