

Minutes



Executive Committee Special Meeting

2/21/2022

9am

Attendees: Scott Watson, Beth Cicchetti, Nina Self, Holly Henderson and Tom Eisel

Members Absent: Renisha Gibbs, Kevin Vaughn and Cristina Paredes

Staff Present: Jim McShane, Matt Salera, Dee Robinson, Trish Yahn and Charlotte Brown,

RECORDING: Patricia McCray

I. Welcome – Scott Watson

Chair Watson called the meeting to order at 9:03am and welcomed everyone.

II. One-Stop & Workforce Services Contract – Chair Watson Discussion Item

A general overview of the current Workforce Services Contract and the current contract deliverables year-to-date was presented. There was discussion regarding Dynamic Workforce Solutions' (DWFS) overall performance, as required by the contract with CSCR. At this time, several of the performance contract deliverables are not being met as evidenced in the federal performance report. The report states, CSCR is exceeding in six measures, meeting four and not meeting eight measures. It was noted that overall, CSCR is only meeting and/or exceeding about 55.5% of the performance deliverables. There are 18 deliverables total. It was noted that if there are more than three or four that are not met, the governor has a right to step-in, dismiss and replace the board and the CEO. This meeting was called to allow for the Executive Committee to be informed and determine if the board wishes to issue a contract renewal with DWFS for FY 2022-2023 or issue an RFP.

Jim stated that it is highly recommended to the workforce boards to have a third party, One-Stop Operator. CSCR currently has one contract for both One-Stop Operator and Workforce Services. Several other local workforce boards have already separated the contracts and engaged an independent One-Stop Operator. Jim suggested that if the board plans to issue an RFP rather than renew the contract with Dynamic Workforce Solutions, it should consider issuing separate RFPs for a One-Stop Operator and a Workforce Services Contractor.

Chair Watson stated that there have been conversations with the Committee and the Board regarding DWFS's performance deliverables, and CSCR is at a critical point with performance measures not being met. Chair Watson asked if any members had comments.

There was general discussion. Chair Watson asked if this special meeting was being held to allow enough time to issue an RFP and potentially issue a contract prior to the next fiscal year. Matt Salera answered yes, the timelines in the Informational RFPs would allow sufficient time to procure and issue a contract and allow a potential new contractor at least 60 days to transition.

Nina stated she believed that the board should issue an RFP for a new Workforce Services Provider.

Chair Watson asked for a motion to issue an RFP for a Workforce Services Provider.

Motion: Nina made the motion to issue Information Item II: RFP 2022-02 Workforce Services Provider, and Holly seconded the motion. All voted in favor of the motion; none opposed.

Chair Watson asked if there was a motion to issue the separate RFP to provide the One-Stop Operator services.

Nina stated she believed that the board should move forward and issue an RFP for a One Stop Operator.

Motion: Nina made the motion to issue Information Item III: RFP 2022-03 One-Stop Operator, and Beth seconded the motion. All voted in favor of the motion; none opposed.

III. **Adjourn**

Chair Watson thanked everyone for their attendance, input, and participation. He then adjourned the meeting at 9:49am.