

# Minutes



**Career Pathways Council  
Meeting  
August 10<sup>th</sup>, 2021  
2:00 PM – 3:00 PM**

**MEETING CALLED BY:** Kim Moore

**ATTENDEES:** Jim McShane, Kimberly Moore, Tandria Edwards, Joey Walter, Trish Yahn, Regina Browning, Travis Jones, Lisa Jones, Reenee Williams-Walter, Hadassah Israel, Kevin Gherke, Cristina Paredes, Maria Mead, Kevin Vaughn, Joseph Alteri and Dr. Bill Means

Recording: Tandria Edwards/Jim McShane

**I. WELCOME & CALL TO ORDER**

Chair Moore welcomed everyone and called the meeting to order at 2:02pm.

**II. MEETING MINUTES APPROVAL**

Chair Moore asked if everyone had reviewed the minutes from the May 11, 2021 meeting and asked for a motion to approve.

Kevin Vaughn made a motion and Dr. Bill Means seconded to approved the minutes from the May 11, 2021 meeting. All in favor.

**Action Item I Unanimously Approved.**

**III. UPCOMING EVENTS/SECTOR FOCUS**

Chair Moore and Jim McShane discussed the upcoming Workforce Alliance event, Crossing the Lines: A Virtual Workforce Development Forum, being held on August 18, 2021, from 9:30-11:30a. The event will feature experts that will be discussing workforce development and what the available data is telling us. Members were asked to register and join if they can, as there are still openings for attendees.

**IV. METRIX PRESENTATION**

Mr. Joseph (Joe) Alteri provided the Council with an overview and demo of Metrix Learning®, as part of CSCR's SkillUp® Capital Region Program. Metrix Learning® is learning management system available to both the employed and unemployed residents of within our 3-county region. It is accessible 24/7, offers more than 6000 courses and more than 300 skill tracks. Mr. Alteri discussed the career pathways tool and how it works, the 10 career pathways (which represents more than 200 occupations) as well as the entry-level pathway. Upon completion, individuals are able to print a free Certificate of Completion.

Chair Moore inquired about how this system is being introduced to employers. Mr. Alteri indicated that it is being done primarily via workforce development boards and marketing materials may be provided for distribution to employers. He also indicated curriculums may

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be developed per employer, based on their needs. Reenee Williams-Walter made a recommendation, that employers create a jobseeker account in order to view the available exams.

**V. PARTNER UPDATES/COLLABORATIONS/NEEDS**

**VI. ADJOURN**

Chair Moore adjourned the meeting at 3:00pm.

**2021-2022 Meeting Schedule**

November 9, 2021 – 2pm-3pm

February 8, 2022 – 2pm-3pm

May 10, 2022 – 2pm-3pm