

Minutes



Board of Directors Meeting

6/9/2021

12:00 p.m.

Conference Call: Scott Watson, Amber Tynan, Patrick Hutto, Nina Self, Cristina Parades, Shelly Bell, Martina McDowell, Mike Temple, Kevin Vaughn, Missy Rudd, Tawana Gilbert, Maria Mead, Holly Henderson, Jim McShane, Matt Salera, Dee Robinson, Trish Yahn, Charlotte Brown and Rachel Oliver

Elected Official: Quincee Messersmith and Nick Maddox

Absent: Beth Cicchetti

Recording: Patricia McCray

I. **Welcome and Introduce New Board Members – Scott Watson**

Chair Watson thanked everyone for attending the meeting. He also expressed his appreciation of their commitment to serve in the capacity of board members, and he also thanked the staff. He then welcomed the new board member Mike Temple.

II. **March 10 Meeting Minutes Approval**

The chair directed everyone's attention to the March 10, 2021, Board Meeting minutes. He informed everyone that the minutes are included in their package. Chair Watson further stated that he would entertain a discussion if there are any discussions regarding the minutes. Amber outlined that under item 6 "The CEO's Report," children and families are misspelled.

Motion: Chair Watson entertained a motion to approve the minutes as amended by Amber. Kevin made the motion, and Amber seconded—all in favor.

III. **Nominating Committee – Beth Cicchetti Officers**

The chair stated that Beth is absent and will not present the information, so he turned over this section to Jim. Jim reported that the Nominating Committee met and discussed their reappointments for their board officers. All officers agreed to a two-year tenure which is the maximum; they can serve four years in that position.

After this report, Jim entertained a motion to approve their re-nominations for the next two years. As a result, Scott Watson will continue to serve as the Board Chair, Kevin Vaughn will serve as the Vice-Chair, Holly Henderson will serve in the capacity of a Secretary and Nina Self as the Treasurer.

Motion: Kevin approved, and Amber seconded—all in favor. Motion passes.

Jim brought to the board's attention that Beth lost her father, and as a result, she could not be present.

Chair Watson thanked Kevin, Holly, and Nina for continuing to serve in executive positions. He further stated that he would turn it over to Ms. Self for the Finance Committee.

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IV. Finance Committee – Nina Self Budget 21-22 (Unrestricted)

Nina turned over the reporting to Matt. Matt asked that the committee turns to page four, showing the unrestricted funds budget for the next fiscal year, which begins on July 1, 2021 - July 1, 2022. Again, the budget is comparative, with the left-hand side shows the approved budget, the middle column shows what is being proposed for next year, and the right column will show the variants. They're proposing \$40,000 in total, similar to the current year's budget but slightly less. In addition, the \$202,000 program funds available do not include revenues from sponsorships or registration fees. He then asked if there were any questions. There were none.

Budget 21-22

Matt informed the members that page 5 shows the budget for the federal funds, and it is also a comparative budget. It has been presented to both the finance and executive committee already. The company's planning allocation was down by approximately 10%, and Florida's planning allocation was up by 4%. The unemployment rate impacts this decision, and as such, the planning allocations were adjusted accordingly. It is projected that they will carry over approximately 1.3 million dollars in the current year's budget, and that surplus will be very helpful to keep afloat amidst budget cuts. Matt asked if there were any questions, and there were none.

Motion: Kevin offered a motion for action item III, and Amber seconded. All in favor. Motion passes.

V. Consent Agenda

Chair asked Patricia to rename action item V to action item IV to review the minutes futuristically. Chair Watson outlined that the items under action items V have been through their respective committees and the executive committee and are now being introduced in the meeting to consider the entire board. He told the board that he would not go through the complete list of items unless there were something specific they wanted to address.

Motion: Christina offered a motion for the Consent Agenda items, and Amber seconded the motion to approve all the items under action item V. All in favor. Motion passes.

VI. Board, Committee & Council Meeting Schedule and Career Center Hours of Operation

Jim outlined that reviewing and approving the hours of operations for the Career Centers is a requirement and a response to the DEO, Department of Labor audit that the board has to approve opening hours and days off. Chair asked the board to review pages 40 through to 42 in their packet.

Cristina asked if the proposed meetings for board members, committees, and councils will be moved to in-person, as seen in the proposal? The chair responded, saying that now would be the perfect time to discuss this. He also stated that he favors having in-person meetings, but he respects other members' opinions versus deciding without the input of other board members.

Mike asked if they would have the option to Zoom in if they couldn't physically make it to the meeting. The chair stated that the meeting room at the Career Center is not equipped to have a

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virtual meeting. He then said that they would wait on the survey results to determine what that would look like.

Christina said that the idea of serving everyone is a good idea. For example, Ron has a board room that can be used to facilitate board meetings. Jim agreed and stated that this would allow the chair to observe the happenings at different locations, for example, Shelly's area, where they are helping people to get certified and also get jobs.

Chair Watson asked if there are any other discussions regarding this item, to which Cristina responded by asking if they will follow through with the survey issued to board members or if they will follow suit with the hybrid option. The chair stated that the hybrid option overrides the survey option because it would be flexible for board members.

Motion: Cristina motioned to approve the proposal for hybrid meetings for board and committee meetings, and Martina seconded—all in favor. Motion passes.

VII. Strategic Discussion Labor Market – Jim McShane

The chair turned the session over to Jim. Jim said that he would like to allow the two elected officials to address the board and let them know what they hear from their constituents since they are Chief Elected Officials over their systems.

Quincy told the board that there is a sign upon entering Wakualla Country that says, "there are 300 jobs available right now." She outlined that she does not know what can be done to assist Jim but wants to know what she can do differently. Jim responded, saying that he will do that; however, they will have to be imaginative and develop new ideas to engage individuals.

Jim then moved on to speak on the Labor Market. He reported to the board that approximately 7400 people are still unemployed and have left the job market. However, two months ago, the company was at 3.8% unemployment, and now they are back up to 4.8%, but it is considered full employment in the system because it is under 5%.

The waiver coming off of the eviction notices is a call for concern because it is in the thousands in their area. On the child care side, many centers remained open. Still, due to social distancing and other factors, centers are turning away people to ensure that they maintain a specific number, and as a result, they can't go to work. A recent study discovered that the United States would not satisfy the job market based on the current population.

Christina thanked Jim for the report he gave for the work that his team continues to do. Jim outlined that he is working alongside Christina so that the board can better understand what they are doing.

Chair Watson asked Shelly if they had started enrolling students for their trade programs. Shelly said yes, and also outlined that 100% of the graduates are in externships currently. Contractors are hiring people with no skills as long as they are willing to work. People are trying different ways and means to hire people for jobs. Scott told the board that the trade guys he works with have the same view; they are willing to train individuals who are not skilled in specific areas. Shelly

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responded by saying that they need to figure out how to market trade areas because they will be in big trouble if they cannot do so.

Jim said that this might help the board, he met with Julie Brown, and she offered to assist the company. Jim also expressed that competitors need to work together to get the labor force to a point where it can do well. He said that he expects to see a flood; however, the board will be informed if that starts to happen.

The chair thanked Jim and asked if anyone else had any questions or anything else to add. Mike responded by asking about employee development. Does the organization have existing mechanisms to facilitate employee development, and is it something that is promoted to existing partners.

Trish responded by saying the business solutions team currently has six workshops that cater to employee development. More workshops will be added in July, namely; Diversity, Equity, and Inclusion and How to be an Ideal Team Player.

VIII. Adjourn – Scott Watson

Chair Watson thanked everyone for attending the meeting and said that they had a good discussion. He then entertained a motion to adjourn.

Motion: Martina moved to adjourn the meeting. Chair Watson wished everyone a great day.