

Minutes



Board of Directors Meeting

6/23/2022

12:30 p.m.

Board Members: Scott Watson, Beth Cicchetti, Mike Temple, Nina Self, Shakelia Epps, Amy Geiger, Shelly Bell, Kevin Vaughn, Princess Ousley, Amber Tynan, Mandy Bianchi, Erin Gillespie Martina McDowell, Maria Mead, and Terrance Watts

Members Absent: Cristina Paredes, Patrick Hutto, and Christy St. Jean

Elected Officials: Commissioner Quincee Messersmith

DEO: Charles Williams

Staff: Jim McShane, Matt Salera, Charlotte Brown, Trish Yahn, Tandria Edwards, Rachel Oliver, Jeannie Booth, Debra Dixon, Jecheta Blackshear, Robin Watson, Jerry Durbin, Zollie White, Heather O'Connor

C2 Global Professional Services: Chakib Chehadi, Ramsey Olivarez, Caroline Joseph-Paul, Patrick Mele, J. Gabriel Garza, John Hershey, Aaron Smith, Crisanta Garza,

Recording: Patricia McCray

I. **Welcome – Scott Watson**

Chair Watson thanked everyone for attending the meeting and expressed his appreciation for their attendance. He welcomed Charles Williams, from DEO to present the DEO 2022 Performance Review for CareerSource Capital Region.

II. **DEO 2022 Performance Review for CareerSource Capital Region – Charles Williams**

Charles presented the DEO 2022 Performance review for CSCR and it is attached to the agenda packet. Charles thanked Chair Watson, Jim, Matt and the team for their work during the year. He asked if anyone had questions and there were none.

III. **Action Item I - Meeting Minutes Approval – March 24, 2022**

The Chair directed everyone to the March 24, 2022 board meeting minutes. Chair Watson then outlined that everyone was given a chance to review the minutes and then asked if there were any comments or discussions.

Motion: Chair Watson entertained a motion to approve the minutes. Kevin made the motion, and Amber seconded—all in favor.

IV. **Action Item II – Board Retreat – Strategic Plan**

Jim stated that the Strategic Plan compiled by Fairman Consulting was in the agenda packet for the Board members to review and approve the plan. The final Strategic Plan is due in October and the staff is working on the document to begin clarifying some of the items and assigning them to the Board committees and to be presented for review again in October before presenting to DEO.

Motion: Chair Watson entertained a motion to approve the Strategic Plan provided by Fairman Consulting. Amber made the motion, and Terrence seconded—all in favor.

V. **Action Item III – CSCR Board Committee and Council Meetings Schedule**

This is the CSCR Board Committee and Council meetings schedule for review and approval by the Board.

Amber asked if there would be a virtual option for the meetings and Jim confirmed it would be.

Minutes



Board of Directors Meeting

6/23/2022

12:30 p.m.

- VI. Motion:** Chair Watson entertained a motion to approve the CSCR Board Committee and Council meetings schedule.
Terrence made the motion, and Nina seconded—all in favor.

VII. Action Item IV – Consent Agenda

Chair Watson mentioned that the line items under the consent agenda had been discussed at the relevant meetings. However, if anyone wants to go through any of these items again, he is open to doing so. He thanked Amber Tynan for filling the role of Secretary, which was held by Holly Henderson, who has moved to Atlanta, Ga. Tom Eisel resigned from the Board as he is moving to Virginia for a new job opportunity.

He asked everyone to review all of the items listed and if there are questions.

Motion: Chair Watson entertained a motion to approve the Consent agenda, Kevin made the motion, and Amber seconded—all in favor.

VIII. Chief Executive Officer Report – Jim McShane

Jim stated that his report was attached to the agenda packet and asked if anyone had questions. He went on to say that he would highlight a few areas. Our regional Workforce Alliance, met with Cheryl Raberg. We are in the final process of getting a 501-C3 setup. Jim stated that he spoke with an attorney who asked several questions to complete the 501-C3 form in order to be approved. So our hope is that that will be put in sometime soon.

Jim informed the Board that Chakib Chehadi, CEO of C2 Global Professional Services and his staff were also in the meeting. He asked Chakib to introduce him self and the team.

Chakib introduced himself and his team all introduced themselves and stated they are excited to be in Tallahassee and to serve in partnership with CSCR as the Workforce Service Provider.

Chair Watson thanked Chakib and his team for introducing themselves.

He said Jim you mentioned a 501-C3. Jim stated yes, we are working on getting that completed to be submitted to the IRS for approval.

IX. Service Provider Quarterly Report – Rachel Oliver

Rachel stated that her report was attached to the Board agenda packet and asked if anyone had questions.

Chair Watson thanked Rachel for her report and the great work she and her team does for the community.

X. Senior Director Report – Tandria Edwards

Tandria's report was included in the agenda packet. Tandria was not invited to the Board meeting by mistake and did not attend the meeting.

VIII. Senior Director Report – Trish Yahn

Trish stated that her report was included in the agenda packet and asked if anyone had questions.

Chair Watson thanked Trish for her report and the great work she and her team does for the community. He reminded the Board to review the staff reports included in the agenda packet. If anyone has questions regarding any information, don't hesitate to contact Jim or Patricia.

XI. One-Stop Operator Report – Jeanie Booth

Minutes



Board of Directors Meeting

6/23/2022

12:30 p.m.

Jeanie stated that her report was included in the agenda packet and asked if anyone had questions.

Chair Watson thanked Jeanie for her report and the great work she and her team does for the community.

XII. Adjourn

Chair Watson thanked everyone for their attendance and participation and adjourned the meeting.