

Board of Directors Meeting

9/28/2023

12:00 PM

- I. **Welcome – Kevin Vaughn** *Meeting called to order at 12:01 pm*
- II. **Meeting Minutes Approval**
 - June 22, 2023, Minutes Action Item I Page: 1-2
- III. **Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.
- IV. **Consent Agenda** Action Item II¹

Note: If any Board member believes any item *on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.*

Motion to approve Keith Bowers, seconded by Amber Tynan; all in favor

Finance Committee – Cindy Lavoie

 - Budget 2023-24 (Unrestricted) Page: 3
 - Budget 2023-24 Page: 4
 - WIOA Adult/DW Transfer Request Pages: 5-6
- V. **Finance Committee – Cindy Lavoie**
 - High Interest Savings Account Action Item III¹ Verbal

RECOMMENDATION: Move forward with transferring funds to a money market account with the highest available rate, even if not a local bank. Motion to approve Terrance Watts, seconded by Amber Tynan; all in favor
- VI. **Nominating Committee – Scott Watson**
 - Tireshia Galloway – Principal – Crossroad Academy Charter
 - School of Business Action Item IV¹ Pages: 7-11

DISCUSSION: Unknown if Gadsden County BOCC has approved this nomination. Commissioner Nesmith will get an answer from BOCC. If BOCC approves, motion to approve Ms. Galloway by Keith Bowers, seconded by Amber Tynan; all in favor
- VII. **Strategic Policy and Planning Committee – Tandria Edwards**
 - Training Provider Application Review Pages: 12-14
 - Local Workforce Strategic and Operating Plan Updates Verbal
- VIII. **Chief Executive Officer Report – Jim McShane**
 - Office Closures Action Item V¹ Verbal

DISCUSSION: Request to approve closing CSCR offices whenever the governor closes state offices. Motion to approve Mandy Bianchi, seconded by Terrance Watts; all in favor
- IX. **THMP New Board Member Orientation and Board Member Refresher Training** Verbal
- X. **Timeline for CEO Performance Review** Page: 15
- XI. **New CEO Employment Agreement** Verbal
- XII. **Adjourn** *Motion to adjourn made at 12:29 by Amber Tynan, seconded by Terrance Watts*

Note: The following items are included in the packet for informational purposes only:

- **Service Provider Quarterly Report – John Hershey** Pages: 16-51
- **One Stop Operator Report – Kevin Harrington** Pages: 52-57
- **Senior Director ROPC Report – Tandria Edwards** Pages: 58-60

- **Senior Director BES Report – Trish Yahn**
- **CEO Report – Jim McShane**
- **Revenue & Expense Statement 22-23 (Unrestricted)**
- **Revenue & Expense Statements 22-23**

Pages: 61-64

Pages: 65-68

Page: 69

Pages: 70-83

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Next Meeting
December 14, 2023