



Board of Directors Meeting Minutes

12/14/2023

12:00 PM

I. Welcome – Kevin Vaughn

Meeting called to order by Kevin Vaughn at 12:07 pm

No quorum, therefore no action items were discussed

II. Meeting Minutes Approval

- September 28, 2023, Minutes **Action Item I** **Page: 1-2**

III. **1Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

IV. Consent Agenda

Action Item II¹

Note: If any Board member believes any item *on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.*

Finance Committee – Cindy Lavoie *not discussed*

- Budget 2023-24 (Unrestricted) **Page: 3**
- Budget 2023-24 **Page: 4**
- Prior Approval Request – Leon Career Center Leasehold Improvement **Pages: 5-7**

Jim McShane did present his verbal report to the members in attendance, however Action Item III was NOT discussed

V. Chief Executive Officer Report – Jim McShane

Verbal

- Intro of Jeff Cheesborough
- Intro of Tiresha Galloway – Gadsden County
- Planned LCC Space modification
 - A. Get DOL/FC approval for use of funds
 - B. Use Unrestricted Funds **Action Item III¹**
- Update on Jefferson County Transition
- CareerSource Florida Update
- USDOL Vision 2030 Forum in Chicago
- CAEL training, I am participating in for DEI
- The Workforce Alliance update
- Performance challenges
- Midwest Urban Strategies trip to Cleveland
- Meeting and Discussion with Kimberly Staley, DOL Regional Administrator
- Basic Economic Development Course – Tampa
- GCDC and Wakulla EDC Contracts (approved by Board and Florida Commerce)
- Business and Education Council – REACH Act requirement
- Worlds of Work – Report – PowerPoint
- Talent Innovation Summit 2024 Update

VI. **Adjourn**

Chair Kevin Vaughn adjourned the meeting at 12:56 p.m.

Note: The following items are included in the packet for informational purposes only:

- ***Service Provider Quarterly Report*** ***Pages: 8-46***
- ***One Stop Operator Report – Kevin Harrington*** ***Pages: 47-53***
- ***Senior Director ROPC Report – Tandria Edwards*** ***Pages: 54-57***
- ***Senior Director BES Report – Trish Yahn*** ***Pages: 58-62***
- ***Revenue & Expense Statement 23-24 (Unrestricted)*** ***Page: 63***
- ***Revenue & Expense Statements 23-24*** ***Pages: 64-79***

Next Meeting
March 28, 2024