

Business Partnership Advisory Council &
Career Pathways Council Final Joint Meeting

November 14, 2023

2:00 pm

Attendees: Trish Andrews, Martina McDowell, Allie Salyer, Regina Browning, Kevin Gehrke, Carlette Smith, Teresa Slade, Corrie Melton, Patrick Hutto, Jessica Griffin, Terrence Watts, Stephanie Luckie, Mandy Bianchi, Kevin Vaughn, Kim Anders, Alex (2-1-1 Big Bend), Claudia, Keith and Princess's Assistant

Staff: Jim McShane, Trish Yahn, Tandria Edwards, Heather O'Connor, Khari Harrison, Reenee Williams, Keith Gerena, Christopher Gabenski, Lacy McMullen

- I. **Welcome & Call to Order** Corrie Melton, Vice President, Membership and Talent Development Greater Tallahassee Chamber of Commerce, called the meeting to order. Trish Yahn presided over the meeting due to new updates.
- II. **Meeting Minutes Approval** May 18, 2023 Motion: Trish Yahn entertained a motion to approve the 5/18/23, minutes. Patrick Hutto motioned and Regina Browning seconded, all in favor.
- III. **Future of BPAC and Career Pathways Council:** Trish Yahn & Tandria Edwards provided an overview of the new Education and Industry Consortium Policy.
 - The goal is to align educational programs with industry needs and to do that both must be communicating together.
 - Trish Yahn will be the staff liaison for the first year.
 - Need to determine: Who are membership is and Who our next Chair will be.
 - There is no minimum number required for the Education and Industry

Policy Requirements:

- Board of Directors can not sit on the Education and Industry Consortium so a few new members will be needed.
- Education and Industry Consortium terms are 2 years.
- Education and Industry Consortium must be implemented by January 1, 2024.
- Education and Industry Consortium must hold quarterly meetings
- Education and Industry Consortium must also include discussions on labor market needs.
- Consortium but ideally 15-25 total members.
- **Industry Representative Requirements** must consist of either Presidents, CEOs or other Executive level staff that represents IT, Professional Services, Health Care, Manufacturing, Construction, Education & Transportation.
- **Education Representative Requirements** must consist of either Superintendents, Presidents or other leadership staff from K-12, technical

colleges, state colleges, universities, or other degree/credential granting institutions.

- If a member of the education and industry consortium is unable to attend a meeting, a designee from the members' executive team may attend.

Reports

Education and industry consortiums in each local area shall provide quarterly reports to the applicable local workforce development board (and locally designated areas) which provide community-based information related to educational programs and industry needs to inform the local workforce development board on programs, services, and partnerships in the service delivery area.

Quarterly reports shall include:

- A record of the consortium members in attendance.
- A summary analysis of the local labor market based on industry representative needs and education offerings.
- Information on priority industry sectors and occupations for the local area.
- Information on the status of existing talent pipelines for in-demand occupations and the need to expand or leverage existing and/or new resources.

Local workforce development boards are encouraged to consider information obtained from the education and industry consortium to determine effective ways to grow, retain, and attract talent to the service delivery area.

IV. Questions/Discussion All

Terrence Watts suggested something be put together so he's able to share with his contacts for potential new members. (Trish and Tandria will work on creating a document to share for recruitment)

Corrie Melton suggested streamlining meetings will be key.

Trish Yahn asked how many would not want to stay on for the Education and Industry Consortium and all current members agreed to stay.

Trish Yahn would like everyone to start reaching out to potential recruits.

First meeting will be in person at CareerSource Capital Region Leon Career Center on February 20, 2024.

Trish Yahn thanked everyone for attending the meeting today.