



On-the-Job Training Grant

Our On-the-Job Training (OJT) grant provides an opportunity for your business to be reimbursed 50% to 75% of the wages of your new hires while they are receiving the training needed to perform their job duties.

The following wage reimbursement rates apply according to the size of the employer:

Up to 50 Employees: Up to 75% Reimbursement
More than 50 Employees: Up to 50% Reimbursement

Let us help you cut your training costs in half!

Questions?

(850) 414-6085

cbes@careersourcecapitalregion.com

www.careersourcecapitalregion.com/employers

Is My Business Eligible?

Employers located in Gadsden, Leon and Wakulla Counties must:

- Be a for-profit, non-profit, or governmental organization
- Have at least four full-time employees other than and not related to the owner
- Have been in operation in Florida for at least one year prior to application date
- Be financially stable and have the intent and ability to retain the new hires for long-term employment

What Are the Restrictions?

All new hires must currently be unemployed/laid off. The training must be related to a career or occupational goal and range in length from a minimum of 140 hours to a maximum of 480 hours (4 to 12 weeks). The position(s) must not have been impacted by a layoff or reduction in hours in order to be eligible. The hourly wage must be a minimum of \$11.26. There is no maximum hourly wage; however, reimbursement may not exceed \$20.11 per hour.* Employers must have positions that are full-time (32-hours or greater per week). All jobs must be posted on www.employflorida.com.

What Are the Requirements for New Hires?

All new hires must be determined eligible prior to commencing the OJT. Additionally, potential candidates may not be hired or offered employment prior to the agreement being executed.

How Much Can My Business Receive Per Employee?

The employer will receive a wage reimbursement up to 50% to 75% of the new hire's salary for the duration of training. The total amount received may not exceed \$7,500 per person; up to \$37,500 per employer.

How Will My Business Receive the Reimbursement?

Employers will be reimbursed up to \$2,500 after 60 days of job retention, up to \$2,500 after 120 days of job retention and up to an additional \$2,500 after 180 days of job retention.

WIO-FL-0220

**Reimbursement applies to the cost of trainee wages only. Wages depend on employee's actual wages.*

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by person using TTY/TTD equipment via the Florida Relay Service at 711. A proud partner of the American Job Center network.