



RFP # 2016-01 PROPOSAL RATING SHEET

Respondent: _____

EVALUATION CRITERIA	
Proposal Responsiveness:	
a. Two (2) signed originals, eight (8) copies and an electronic version received by due date and time?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the proposal limited to 35 pages (excluding required attachments and documentation)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
c. Is the proposal printed single-sided with required formatting and page numbers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Is the proposal outline and format followed and are all questions answered?	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Are all of the required attachments provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the reviewer's response to any question above is "No", the proposal can be deemed non-responsive and no further review will be required.	

NOTE: In the interest of brevity for the rating sheet, the components of the Proposal Narrative have been abbreviated/shortened from the RFP itself. Reviewers shall rely upon the contents of the RFP to determine the full scope of information requested from each Respondent in order to rate the proposal.

	POINTS
<p>Organization Experience/Capabilities (25 points max)</p> <ol style="list-style-type: none"> 1. Experience in managing and delivering each of the workforce development programs and services outlined in the RFP in a One-Stop career center environment (inclusive of timeframes in which services were managed and delivered). 2. Specific data on performance outcomes achieved (for every state and all programs where the Respondent has provided services). 3. Experience with operating a programmatically integrated service delivery model that has the needs of business and industry at the core of operations. 4. Administrative and financial management experience and capabilities. 5. Experience conducting self-monitoring for contract performance and compliance. 6. Experience with developing and implementing a continuous improvement model. 7. Experience in managing and providing value added One-Stop services that benefit employers. 8. Industry-recognized quality certifications held by the organization, if any. <p>Comments:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	



**REQUEST FOR PROPOSAL – RFP # 2016-01
ONE-STOP OPERATOR – WORKFORCE DEVELOPMENT SERVICES**

	POINTS
<p>Strategy (20 points max)</p> <ol style="list-style-type: none"> 1. Identifying and implementing collaborative strategies with any mandated partners. 2. Providing excellent customer service to job seeker customers and measuring customer satisfaction. 3. Orienting customers to the array of services available to them. 4. Delivering assessments as part of a comprehensive initial assessment process. 5. Developing, maintaining and presenting curriculum. 6. Attracting a sufficient number of job seekers to ensure the contractual requirements are met. 7. Ensuring customers are effectively able to utilize Florida’s online labor exchange system (Employ Florida Marketplace) and enhancing their job search resources and skills. 8. Operating a service delivery model that increases wages and reduces the period of unemployment for job seekers. 9. Delivering services to customers with barriers to employment. 10. Managing the TAA program. 11. Managing WIOA service delivery processes. 12. Managing the provision of outreach, recruitment, enrollments, assessment and case management activities for WIOA youth participants. 13. Providing creative and innovative follow-up services for one year post-exit. 14. Engaging customers consistently and utilizing a consultative approach to case management. 15. Engaging WT and SNAP E&T customers in countable work activities. 16. Managing the MSFW program. 17. Managing the PREP program. 18. Managing services to Veterans. 19. Establishing creative methods to programmatic operations. 20. Operating work experience/transitional jobs/internship program for eligible customers. 21. Past experience in providing and/or overseeing OJT-related activities as well as with coordinating, overseeing and providing customized training activities related to employer workforce requirements. 22. Past experience in providing and/or overseeing EWT activities. 23. Managing (or supporting CSCR in managing) special grants/projects. 24. Ensuring programmatic compliance as well as effective process management through quality assurance processes. 25. Establishing and maintaining a continuous improvement process. 26. Establishing (together with CSCR) an effective process for managing a supply-demand system. <p>Comments:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	



**REQUEST FOR PROPOSAL – RFP # 2016-01
ONE-STOP OPERATOR – WORKFORCE DEVELOPMENT SERVICES**

		POINTS
Staffing	(10 points max)	
<ol style="list-style-type: none"> The Respondent will ensure a qualified and trained staff that has the required skillset and technical expertise to ensure the goals, objectives and requirements of this RFP are met. The staffing plan appears sufficient and well thought out. Consistency of operations will be ensured as a result of turnover. The Respondent will instill a professional culture, sense of accountability and align individual efforts toward common goals and objectives. The Respondent has a staff development plan that appears to be comprehensive, outlines the provision of sufficient and appropriate staff training from onboarding through staffs' employment tenure, and ensures compliance with Florida's One-Stop Credentialing requirements. 		
Comments: <hr/> <hr/> <hr/> <hr/>		

		POINTS
Transition Plan	(5 points max)	
<ol style="list-style-type: none"> The transition plan includes action steps, strategies and timelines with specific dates for transitioning the services requested under the RFP. The transition plan appears to be well thought out and effective. 		
Comments: <hr/> <hr/> <hr/> <hr/>		

		POINTS
Performance Outcomes	(15 points max)	
<ol style="list-style-type: none"> The Respondent proposes an effective strategy for meeting performance standards. The Respondent assures that it is committed to achieving the minimum performance levels. The Respondent identified and explained any enhanced levels of performance. 		
Comments: <hr/> <hr/> <hr/> <hr/>		



RFP # 2016-01 PROPOSAL RATING SUMMARY SHEET

Respondent: _____

Evaluation Criteria	Points Available	Points Awarded
Organization Experience/Capabilities	25	
Strategy	20	
Staffing	10	
Transition Plan	5	
Performance Outcomes	15	
Proposed Budget	25	
Total Points	100	

Reviewer's Name: _____

Reviewer's Signature: _____