

Quarterly Board Meeting
October 12, 2017
12:00 p.m.

Present: Beth Kirkland, Sandra Bucklew, Brad Coburn, Mauricio Endara, Pamela Gay, Allison Gill (conference call), Jonathan Gray, Holly Henderson, Maria Mead, Cristina Paredes, Ellen Piekalkiewicz, Melissa Rudd, Nina Singleton Self, John Shuff, Katrina Tuggerson-Alexander, Kevin Vaughn, Scott Watson. **Absent:** Regina Browning, Patrick Hutto, Rebecca Kelly-Manders, Jim Murdaugh, Jeanna Olson, Brandon Wienke. **Guest:** Alva Striplin, Tiffany Osborne. **Staff:** Charlotte Brown, Ruthann Campbell, Caitlin Carrin, Tandria James, Jennifer Krambeck, Dan McGrew, Jim McShane, Kara Palmer Smith, Darlene Phillips, Dee Robinson, Trish Yahn.

Recording: Caitlin Carrin

Called to Order: Chair Beth Kirkland welcomed everyone and called the meeting to order at 12:05 PM. She began the meeting by asking each Board member to introduce him/herself and share one or more ways they have interacted with the system at CareerSource Capital Region. Many experiences were shared by all, including hiring fairs, job postings, participating in workshops, sharing space in career centers, and many more.

Action Item I: June 15, 2017 Meeting Minutes Approval: Chair Kirkland asked if anyone had any questions or comments about the June 15, 2017 meeting minutes. There were no questions from the Board or the public.

Motion: Chair will entertain a motion to approve; Jonathan Gray motion; Kevin Vaughn, second. All in favor.

Action Item I approved.

Action Item II: Consent Agenda: The consent agenda included the approval of new Board members from the Nominating Committee, the 2017-2018 Budget from the Finance Committee, and the RFP for Auditing Services from the Audit Committee. Chair Kirkland asked if anyone wanted to pull any items from the consent agenda. There was no request to pull any items from consent.

Motion: Chair will entertain a motion to approve; John Shuff motion; Pamela Gay, second. All in favor. **Action Item II approved.**

Featured Partners: Two community partners shared presentations with the group. First, Board member **Nina Singleton Self** of **Capital Area Community Action** and second, **Alva Striplin** of **Big Brothers Big Sisters of the Big Bend**. Each shared the mission of their organization, who they serve, their joint efforts with CareerSource Capital Region in the community, goals for their organizations, and upcoming events.

Chief Executive Officer Report: CEO Jim McShane gave a presentation to the group. He welcomed the new members of the Board: Cristina Paredes, Mauricio Endara, Nina Singleton Self, Maria Mead, and Melissa Rudd. He then announced and congratulated this year's nominees for the Workforce Development Summit awards in Orlando: Darlene Phillips for the Barbara K. Griffin Workforce Excellence Award, Jennifer Krambeck for the FWCA Lighthouse Award, Jeanna Olson for the Workforce Partner Award, and Trish Yahn for Workforce Professional Champion. Jim also discussed Clothes for Careers, the Annual Report which was distributed to the Board via email, and the monthly Board newsletter. He then gave a report to the Board about current initiatives for CareerSource Capital Region, partnerships, goals, and upcoming events. He finished his report by encouraging each Board member to register and, if possible, sponsor the upcoming Board Signature Event, the Talent Innovation Summit on November 1st.

Senior Director Report: Senior Director Kara Palmer Smith began her portion of the agenda by welcoming a guest at the meeting, Tiffany Osborne of CareerSource Florida. Tiffany then introduced herself to the group. Next, Kara provided the group with some numbers for the months of July, August, and September: 900 job postings, 2500 solutions in EmployFlorida provided, 136 direct placements, 8 recruitment and orientation

events, and Power Hour attracted 41 employers. The Business and Employer Solutions team conducted the Gadsden County Hiring Fair, 3 re-employment events, and are preparing for the upcoming hiring event, Paychecks for Patriots. Kara stated that they remain active with all local Chambers and continue to attend many events and build relationships in the community. She also reported on the current Sector Strategy initiatives, gave an update about STEM Ready, and announced that the fee-for-service model was well on its way. Kara then shared several executive center career seeker success stories with the Board. She announced that the BES department has a goal of \$8,500 in sponsorships for the year, not to include sponsorships for the Talent Innovation Summit. Kara concluded her report by announcing that Trish Yahn has been promoted to Client and Business Solutions Manager, effective November 1st.

Additional Business: Chair Kirkland asked if anyone had any other business to discuss. Jonathan Gray said that he was really excited to see such a record number of Board members in attendance at this meeting. He said that he hoped the Board could continue this trend. Chair Beth Kirkland agreed. She concluded the meeting by reminding the group about the upcoming Board Exchange, scheduled for the evening of November 15th at Backwoods Bistro, and she thanked Jonathan Gray for sponsoring the event.

Adjourn: With no other questions or comments from the Board or the public, Chair Kirkland adjourned the meeting at 1:20 p.m.