

Agenda

Executive Committee Meeting

6/2/2022

3:30 p.m.



Join Zoom Meeting

<https://us02web.zoom.us/j/82724085784?pwd=Mm1rR0pDbWpSS051SnllMWROSFhwdz09>

Meeting ID: 827 2408 5784

Passcode: 577306

One tap mobile

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+1 301-715-8592, 82724085784# US (Washington DC)

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| I. Welcome – Scott Watson | | |
| II. Meeting Minutes Approval | | |
| • March 3, 2022 | Action Item I | Pages: 1-4 |
| • 2023 CEO Employment Agreement Planning Minutes | Action Item II | Page: 5 |
| III. Audit Committee – Tom Eisel | | |
| • RFP 2022-01 Auditing Services | Action Item III | Page: 6 |
| IV. Finance Committee – Nina Self | | |
| • Budget 21-22 (Unrestricted) | Action Item IV ¹ | Page: 7 |
| • Budget 21-22 | Action Item V ¹ | Page: 8 |
| • Budget 22-23 (Unrestricted) | Action Item VI ¹ | Page: 9 |
| • Budget 22-23 | Action Item VII ¹ | Page: 10 |
| • Gadsden Career Center Facility Lease | Action Item VIII ¹ | Pages: 11-16 |
| V. Staff Recommendations – Matt Salera | | |
| • C2 Global Professional Services Transition Budget | Action Item IX ¹ | Page: 17 |
| • Policy & Procedure Manual Update | Action Item X ¹ | Pages: 18-20 |
| a. Vacation and Sick Leave Policy | | |
| VI. Nominating Committee – Beth Cicchetti | | |
| New Board Officers, two-year terms 2022-2025 | Action Item XI ¹ | Verbal: |
| • Chair, Kevin Vaughn | | |
| • Past Chair, Scott Watson | | |
| • Vice Chair, Martina McDowell | | |
| • Treasurer, Nina Self | | |
| • Secretary, Amber Tynan | | |
| Board Members | | |
| 3 Year Reappointments – June 2025 | Action Item XII ¹ | Verbal: |
| • Tom Eisel – Leon Co. – Business Candidate | | |
| • Beth Cicchetti – Leon Co. – Business Candidate | | |
| New Board Member | Action Item XIII ¹ | Verbal: |
| • Shakelia Epps, Unit Supervisor – Florida Dept. of Voc. Rehab. – Monique Gustafson | | |
| • Kevin Vaughn, Wakulla EDC – Amy Geiger | | |

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New Committee Members	Verbal:
<ul style="list-style-type: none">• Nominating Committee Chair, Scott Watson• Governance Committee Chair, Beth Cicchetti• Governance Committee Member, James Billingsley	
Vacant Board Member Positions	Verbal:
<ul style="list-style-type: none">• Labor Union Dual Role – Patrick Hutto• Higher Education with Workforce Investment Activities – Renisha Gibbs April 2022• Private Business Sector – Holly Henderson June 2022	
Vacant Committee Member Positions	Verbal:
<ul style="list-style-type: none">• Governance Committee Co-Chair• Strategic Policy & Planning Committee Co-Chair	
VII. CSCR Board, Committee and Council Meetings Schedule – Chair Watson	Pages: 21-22
VIII. CSCR Career Center Hours of Operation – Chair Watson And Holiday Schedule 2022-23	Page: 23
IX. Governance Committee – Holly Henderson	
<ul style="list-style-type: none">• New Chair – Governance Committee Chair, Beth Cicchetti• New Member – Governance Committee Member, James Billingsley	
X. Strategic Policy and Planning Committee – Cristina Parades	Verbal
<ul style="list-style-type: none">• Strategic Vision Discussion• New Staff Approved programs on ETPL	
XI. Chief Executive Officer Report – Jim McShane	Verbal:
XII. Service Provider Quarterly Report – Rachel Oliver	Verbal:
XIII. Senior Director ROPC Report – Tandria Edwards	Pages: 24-25
XIV. Senior Director BES Report – Trish Yahn	Pages: 26-27
XV. Adjourn	

Note: The following items are included in the packet for informational purposes only:

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|---|---|--------------------------|
| <ul style="list-style-type: none">• Revenue & Expense Statement 21-22 (Unrestricted)• Revenue & Expense Statements 21-22 | Information Item I
Information Item II | Page: 28
Pages: 29-45 |
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¹After motion and second, and after board member discussion, the public is invited to comment
With a 3-minute limit and 12-minute overall limit

Next Meeting

TBD