



**Board of Directors Meeting**

6/22/2023

12:00 PM

**In Person Board Meeting Location**

2601 Blair Stone Rd.  
 Building C, Ste 200  
 Tallahassee, FL 32301

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87860178384?pwd=UBrQ5AxNhXbzFWruxOkB6e5nbpNQKo.1>

**Meeting ID: 878 6017 8384**

**Passcode: 102353**

**One tap mobile**

**+13017158592,,87860178384# US (Washington DC)**

**+13126266799,,87860178384# US (Chicago)**

- I. **Welcome – Scott Watson**
- II. **DEO 2023 Performance Review for CareerSource Capital Region – Daniel Harper** **Verbal**
- III. **Meeting Minutes Approval**
  - March 23, 2023, Minutes **Action Item I** **Page: 1-3**
- IV. **Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.
- V. **Consent Agenda** **Action Item II<sup>1</sup>**  
 (Note: If any Board member believes any item on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.)
  - Finance Committee – Nina Self**
    - Budget 2022-23 (Unrestricted) **Page: 4**
    - Budget 2022-23 **Page: 5**
    - Budget 2023-24 (Unrestricted) **Page: 6**
    - Budget 2023-24 **Page: 7**
    - Admin Facility Lease **Pages: 8-9**
  - Strategic Policy and Planning Committee – Tandria Edwards**
    - Training Provider Application Review **Pages: 10-12**
  - 2023-24 CSCR Board, Committee & Council Meetings, Career Center Hours of Operation, Holiday Schedule and In-Service Days – Scott Watson** **Page: 13-15**
- VI. **Finance Committee – Nina Self**
  - EDC Contracts 23-24 **Action Item III<sup>1</sup>** **Pages: 16-20**
- VII. **Nominating Committee – Scott Watson** **Action Item IV<sup>1</sup>** **Verbal**

**2023-24 Officers**

- Kevin Vaughn – Chair
- Martina McDowell – Vice Chair
- Cindy Lavoie - Treasurer
- Amber Tynan – Secretary
- Scott Watson – Past chair

**Vacancy as of 7-1-2023**

- Christy St. Jean – Gadsden Business

**Verbal**

**VIII. Governance Committee – Beth Cicchetti**

**Verbal**

**IX. Chief Executive Officer Report – Jim McShane**

- Affirm CSF addition of Jefferson County to CSCR Region **Action Item V<sup>1</sup>**
- Worlds of Work Presenting Sponsorship **Action Item VI<sup>1</sup>**

**Verbal  
Pages 21-22**

**X. Adjourn**

**Note:** The following items are included in the packet for informational purposes only:

- *Service Provider Quarterly Report – John Hershey* **Pages: 23-59**
- *One Stop Operator Report – Kevin Harrington* **Pages: 60-65**
- *Senior Director ROPC Report – Tandria Edwards* **Pages: 66-68**
- *Senior Director BES Report – Trish Yahn* **Pages: 69-73**
- *CEO Report – Jim McShane* **Pages: 74-78**
- *Revenue & Expense Statement 22-23 (Unrestricted)* **Page: 79**
- *Revenue & Expense Statements 22-23* **Pages: 80-94**

<sup>1</sup>After motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

**Next Meeting**  
**September 7, 2023**