



**Board of Directors Meeting**

3/23/2023

12:00 PM

**In Person Board Meeting Location**

2601 Blair Stone Rd.  
Building C, Ste 200  
Tallahassee, FL 32301

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87860178384?pwd=UBrQ5AxNhXbzFWruxOkB6e5nbpNQKo.1>

**Meeting ID:** 878 6017 8384

**Passcode:** 102353

**One tap mobile**

+13017158592,87860178384# US (Washington DC)

+13126266799,87860178384# US (Chicago)

**I. Welcome– Scott Watson**

**II. Meeting Minutes Approval**

**December 8, 2022, Meeting Minutes**

**Action Item I**

**Pages: 1-2**

**Public Comment:** The Board will now take public comments, limited to three minutes. Is there anyone from the public that wishes to speak?

**III. Audit Committee – Princesses Ousley**

- 2021-22 Audit Report
- 2021 IRS Form 990

**Action Item II**

**Pages: 3-34**

**Action Item III**

**Pages: 35-69**

**IV. Consent Agenda**

**Action Item IV**

*(Note: If any Board member believes any item on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.)*

**Finance Committee – Nina Self**

- Budget 22-23 (Unrestricted)
- Budget 22-23

**Page: 70**

**Page: 71**

**Nominating Committee – Scott Watson**

- Vacancy – Leon County Small Business – Previous Stephen Cooper-Butler, Walmart

**Governance Committee – Beth Cicchetti**

- The Code of Business Conduct and Ethics Policy

**Pages: 72-79**

**Strategic Policy and Planning Committee – Tandria Edwards**

- Training Provider Applications Review
  - Nurse Resource Training Center LLC – (1 Training Provider/Training Program application) **Page: 80**
  - Knowledge Quest Educational Solutions Inc. **Pages: 81-86**
  - dba Learning Alliance Corp. (1 Training Provider and 5 Training Program applications)

V. **Staff Inservice Training for Q3 – Friday, March 24<sup>th</sup> – 8:30am – 4:30pm – Jim McShane**

VI. **CEO Discussion** **Verbal**

- **REACH Act Update**
- **C2 Performance Update**
- **CSCR Quarterly Newsletter**

VII. **Adjourn**

**Note:** *The following items are included in the packet for informational purposes only:*

- |   |                       |
|---|-----------------------|
| • <b>Chief Executive Officer Report – Jim McShane</b>         | <b>Pages: 87-88</b>   |
| • <b>Service Provider Report – John Hershey</b>               | <b>Pages: 89-124</b>  |
| • <b>Senior Director ROPC Report – Tandria Edwards</b>        | <b>Pages: 125-129</b> |
| • <b>Senior Director BES Report – Trish Yahn</b>              | <b>Pages: 130-133</b> |
| • <b>One Stop Operator Report – Kevin Harrington</b>          | <b>Pages: 134-138</b> |
| • <b>Revenue &amp; Expense Statement 21-22 (Unrestricted)</b> | <b>Page: 139</b>      |
| • <b>Revenue &amp; Expense Statements 21-22</b>               | <b>Pages: 140-154</b> |

<sup>1</sup>After motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.

**Next Meeting**  
**June 22, 2023**