



## Board of Directors Meeting

3/28/2024

12:00 PM

### In Person Board Meeting Location

2601 Blair Stone Rd.  
Building C, Ste 200  
Tallahassee, FL 32301

### Join Zoom Meeting

<https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 8174

Passcode: 045122

One tap mobile

+13017158592, 87860178384# US (Washington DC)

+13126266799, 87860178384# US (Chicago)

- I. **Welcome – Kevin Vaughn**
- II. **Mission Moment – Brenda Bradley, Big Bend Hospice**
- III. **Meeting Minutes Approval**
  - September 28, 2023, & December 14, 2023, Minutes      **Action Item I**      **Page: 1-4**
- IV. **<sup>1</sup>Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.
- V. **Audit Committee – Princess Ousley**
  - 2022-23 Audit Report      **Action Item II<sup>1</sup>**      **Pages: 5-36**
  - 2022 IRS Form 990      **Action Item III<sup>1</sup>**      **Pages: 37-69**
- VI. **Consent Agenda**      **Action Item IV<sup>1</sup>**

Note: If any Board member believes any item on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.)

**Finance Committee – Cindy Lavoie**

  - Budget 2023-24 (Unrestricted)      **Page: 70**
  - Admin Facility Lease      **Pages: 71-72**
  - Budget 2023-24      **Page: 73**
  - Barkley Security Contract      **Pages: 74-77**
  - Annual 401K Profit Sharing Contribution      **Pages: 78**
- VII. **CSCR Board Committee & Council Meeting Revision**      **Action Item V<sup>1</sup>**      **Page: 79-81**
- VIII. **Chief Executive Officer Report – Jim McShane**      **Pages: 82-84**
- IX. **Recruitment & Selection Process for Next CEO Discussion – Kevin Vaughn**      **Verbal**

X. **Adjourn**

**Note:** The following items are included in the packet for informational purposes only:

- ***Workforce Services Provider Quarterly Report*** **Pages: 85-122**
- ***One Stop Operator Report – Kevin Harrington*** **Pages: 123-128**
- ***Senior Director ROPC Report – Tandria Edwards*** **Pages: 129-132**
- ***Senior Director BES Report – Trish Yahn*** **Pages: 133-138**
- ***Revenue & Expense Statement 23-24 (Unrestricted)*** **Page: 139**
- ***Revenue & Expense Statements 23-24*** **Pages: 140-155**

**Next Meeting**  
**June 20, 2024**