



Board of Directors Meeting

12/14/2023

12:00 PM

In Person Board Meeting Location

2601 Blair Stone Rd.
Building C, Ste 200
Tallahassee, FL 32301

Join Zoom Meeting

<https://us02web.zoom.us/j/82653558174?pwd=NHZnRkJPa2JXRmdQVG45OTI4RytDQT09>

Meeting ID: 826 5355 8174

Passcode: 045122

One tap mobile

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+13126266799, 87860178384# US (Chicago)

- I. **Welcome – Kevin Vaughn**
- II. **Meeting Minutes Approval**
 - September 28, 2023, Minutes **Action Item I** **Page: 1-2**
- III. **1Public Notice** – This is a public meeting, after motion and second, and after board member discussion, the public is invited to comment with a 3-minute limit and 12-minute overall limit.
- IV. **Consent Agenda** **Action Item II¹**

Note: If any Board member believes any item *on the consent agenda requires discussion or a separate vote, the Board member may request that the item(s) be removed from the consent agenda and placed on the regular agenda for consideration.*

Finance Committee – Cindy Lavoie

 - Budget 2023-24 (Unrestricted) **Page: 3**
 - Budget 2023-24 **Page: 4**
 - Prior Approval Request – Leon Career Center Leasehold Improvement **Pages: 5-7**
- V. **Chief Executive Officer Report – Jim McShane** **Verbal**
 - Intro of Jeff Cheesborough
 - Intro of Tireshia Galloway – Gadsden County
 - Planned LCC Space modification
 - A. Get DOL/FC approval for use of funds
 - B. Use Unrestricted Funds **Action Item III¹**
 - Update on Jefferson County Transition
 - CareerSource Florida Update
 - USDOL Vision 2030 Forum in Chicago
 - CAEL training, I am participating in for DEI
 - The Workforce Alliance update
 - Performance challenges
 - Midwest Urban Strategies trip to Cleveland
 - Meeting and Discussion with Kimberly Staley, DOL Regional Administrator
 - Basic Economic Development Course – Tampa

- GDCDC and Wakulla EDC Contracts (approved by Board and Florida Commerce)
- Business and Education Council – REACH Act requirement
- Worlds of Work – Report – PowerPoint
- Talent Innovation Summit 2024 Update
- Board Member Orientation/Refresher Due Date December 31st

VI. Adjourn

Note: The following items are included in the packet for informational purposes only:

- | | |
|---|---------------------|
| • <i>Service Provider Quarterly Report</i> | <i>Pages: 8-46</i> |
| • <i>One Stop Operator Report – Kevin Harrington</i> | <i>Pages: 47-53</i> |
| • <i>Senior Director ROPC Report – Tandra Edwards</i> | <i>Pages: 54-57</i> |
| • <i>Senior Director BES Report – Trish Yahn</i> | <i>Pages: 58-62</i> |
| • <i>Revenue & Expense Statement 23-24 (Unrestricted)</i> | <i>Page: 63</i> |
| • <i>Revenue & Expense Statements 23-24</i> | <i>Pages: 64-79</i> |

Next Meeting
March 28, 2024